



**PUBLIC NOTICE OF REGULAR MEETING
PLEASE TAKE NOTICE OF THE ANNUAL ORGANIZATIONAL
& REGULAR MEETING
FOR THE BOARD OF EDUCATION OF HIGHLAND PARK SCHOOL DISTRICT**

DATE OF MEETING: January 14, 2025

LOCATION OF MEETING: The Board of Education Members Meet at
Barber Preparatory Academy (In Person)
45 E. Buena Vista Street
Highland Park, MI 48203

TIME OF MEETING: 5:00 p.m.

**TELEPHONE NUMBER OF
THE PRINCIPAL OFFICE OF THE
BOARD OF EDUCATION:** 313-402-0266

**THE BOARD MINUTES ARE LOCATED AND
AVAILABLE FOR INSPECTION AT THE HPSD
OFFICE OF THE BOARD OF EDUCATION:** 12360 Woodward Avenue
Highland Park, MI 48203

PURPOSE: An Annual Organizational Meeting to Organize the Board by Electing Officers for the Upcoming Year and To Approve Items That Must Be Considered On An Annual Basis. In Conjunction with a Regular Board of Education Meeting to Conduct the Business of The Board and Its Affairs.

Linda Wheeler, Secretary
Board of Education

AMERICANS WITH DISABILITIES ACT NOTICE:

Any individual with a disability who require accommodations for participating or attending this meeting should contact the Board of Education at 313-402-0266 in advance of the meeting to request assistance.

MISSION STATEMENT: *To provide a high-quality public education that assures students will receive a comprehensive learning experience which prepares them to compete in a global 21st century society.*



THE SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK
12360 Woodward Avenue Highland
Park, Michigan
48203-3322

ANNUAL ORGANIZATIONAL MEETING & REGULAR BOARD MEETING

Member Doris Harris

Member Yolanda Harrison

Member Famika Roberts

Member Cheryl Sanford

Member Janet Spight=White

Member Cassandra Walker

Member Linda Wheeler

Isaiah Pettway, Chief Educational
Officer

Joseph Urban, Esq., Board
Attorney

Barber Preparatory Academy
45 E. Buena Vista Street
Highland Park, MI 48203

January 14, 2025, 5:00pm

- **Call to Order** (Joseph B. Urban, Attorney)
- **Oaths of Office** (Mayor Glenda McDonald)
 1. Ms. Yolanda Harrison
 2. Ms. Famika Roberts
 3. Ms. Cassandra Walker
- **Roll Call**
- **Election of Officers**
 1. Elect President (Will preside over remainder of the agenda.)
 2. Elect remaining officers (Vice President; Secretary; Treasurer)

- **Communications**
 - (1.) HP Journal Periodical
 - (2.) IRS Notification Letter
 - (3.) 3rd Lease Amendment (proposed)
 - (4.) CEO Memorandum-Following Board Policies (Insurance)
- **Approve Meeting Agenda**
- **Public Comments (Agenda Items Only 3 minutes)**
- **Resolution Approving Annual Organizational Business**
 - 1. Elected Officers to serve for Calendar Year 2025
 - 2. 2025 HPSD BOE Meeting Calendar
- **Approve Meeting Minutes**
 - (1)December 10th, 2024 (Regular Meeting)
- **District Department Reports and Information**
 - (1) Edge Partnership-Lorri Rishar, CEO
 - (2) CEO Isaiah Pettway
 - (3) Finance-Alan C. Young, PC.
 - (Presenter: Luska German, FCCA)
 - Q&A November Financials
 - Motion to approve November Financials
 - (4) Board Governance/Oversight Report
 - Vanessa Gulley, Provision
- **Board of Education Sub-Committee Reports**

- (1.) Determine FY25 Sub-Committees and Chairs
 - a. Executive Committee (suggested)
 - b. Exploratory Committee (suggested)
 - c. Policy Committee (suggested)
 - d. Finance Committee (suggested)
 - e. Activities Committee (suggested)
- **Unfinished Business NONE**
 - **New Business**
 - (1.) Motion to Approve the Fall Board Policy Updates.
 - (2.) Motion to approve MASB Leadership Conference- Designate & Alternate, approval of fees and transportation.
 - (3.) Motion to Waive Privilege and release the Executive Summary of Investigative Report.
 - (4.) Motion to Approve Trademark Inspection Services Quote
 - **Extended Public Comments (3 minutes only)**
 - **Board of Education Affairs & Comments**
 - **Confirmation of the Next Scheduled Meeting**

Regular Meeting: Tuesday, February 11th, 2025 @6:00pm
 - **Adjournment**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

The proposed minutes of this meeting will be available for public inspection at The School District of the City of Highland Park Central Office located at 12360 Woodward Avenue, Highland Park, MI 48203, eight (8) business days after the meeting. Approved minutes are available on the District's website within five (5) business days after the meeting at which they are approved.



**ANNUAL ORGANIZATIONAL
& REGULAR MEETING
OF THE BOARD OF EDUCATION**

Held at: 45 East Buena Vista Street
Highland Park, MI 48203-3322

Tuesday, January 14, 2025
5:00PM

APPROVED MINUTES

CALL TO ORDER

The meeting was called to order by Attorney Joe Urban @ 5:19PM.

OATH OF OFFICE

The Honorable Glenda McDonald administered the Oath of Office to the newly elected HPSD Board of Education members Yolanda Harrison, Famika Roberts and Cassandra Walker.

ROLL CALL

Doris Harris, Member/ Yolanda Harrison, Member/ Famika Roberts, Member/ Cheryl Sanford, Member/
Janet Spight-White, Member/ Cassandra Walker, Member
Absent: Linda Wheeler, Member

ELECTION OF OFFICERS

Attorney Joe Urban entertained nominations for the seat of President.

Member Famika Roberts nominated Member Cheryl Sanford for the seat of President, seconded by Member Cassandra Walker. Member Cheryl Sanford accepted.

There are no other nominations for President.

Motion to Elect President

Attorney Joe Urban entertained a motion to elect Cheryl Sanford as President.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes

Motion Passes: 6-0

Cheryl Sanford is the elected **President** for the 2025-2025 Fiscal Year and will preside over the rest of the meeting.

Nomination for Vice President

President Sanford entertained nominations for the seat of Vice President. Member Cassandra Walker nominated Member Famika Roberts for the seat of Vice President, seconded by Member Yolanda Harrison. Member Roberts accepted.

There are no other nominations for Vice President.

Motion to Elect Vice President

President Sanford entertained a motion to elect Famika Roberts as Vice President.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes

Motion Passes: 6-0

Famika Roberts is the elected **Vice President**.

Nomination for Secretary

President Sanford entertained nominations for the seat of Secretary, Vice President Famika Roberts nominated Member Yolanda Harrison for the seat of Secretary, seconded by Member Cassandra Walker.

There are no other nominations for Secretary.

Motion to Elect Yolanda Harrison for Secretary

President Sanford entertained a motion to elect Yolanda Harrison as Secretary.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes

Motion Passes: 6-0

Yolanda Harrison is the elected **Secretary**.

Nomination for Treasurer

President Sanford entertained nominations for the seat of Treasurer, Member Cassandra Walker nominated Member Cassandra Walker for the seat of Treasurer, seconded by Secretary Harrison.

There are no other nominations for Treasurer.

Motion to Elect Cassandra Walker for Treasurer

President Sanford entertained a motion to elect Cassandra Walker for Treasurer.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes

Motion Passes: 6-0

Cassandra Walker is the elected **Treasurer**.

Communications

HP Journal Periodical

IRS Notification Letter

3rd Lease Agreement

CEO Memorandum - Following Board Policies (Insurance)

5:36PM – Linda Wheeler Entered the Meeting

The School District of the City of Highland Park

Approve Meeting Agenda

President Sanford entertained a motion to approve the meeting agenda, so moved by Member Walker, seconded by Member Harrison.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Public Comments (Agenda Items Only 3 minutes)

Mark Ashley Price, former HPSD BOE member – Congratulated new members

Resolution Approving Annual Organizational Business

Elected Officers to Serve for Calendar Year 2025

CEO Isaiah Pettway read the Resolution onto the record.

Motion to Approve the Annual Organizational Resolution

President Sanford entertained a motion to approve the Annual Organizational Resolution, so moved by Vice President Roberts, seconded by Member Walker.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

2025 HPSD BOE Meeting Calendar

Motion to Approve the December 10, 2024, Regular Meeting Minutes

President Sanford entertained a motion to approve the December 10, 2024, Regular Meeting minutes, so moved by Vice President Roberts, seconded by Member Harrison.

Discussion: None

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

District Department Reports and Information

1. Edge Partnership – Lorri Rishar, CEO
2. HPSD CEO Isaiah Pettway
3. Finance – Alan C. Young, PC.
(Presenter: Luska German, FCCA)
Q&A December Financials

Motion to Approve the December 2024 Financials

President Sanford made a motion to approve the December 2024 Financials, so moved by, seconded by Member Harrison Vice President Roberts, seconded by Member Harrison.

Discussion: None

The School District of the City of Highland Park

Roll Call Vote: Doris Harris -No, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 6-1

4. Board Governance/Oversight Report
Vanessa Gulley, Provision

Board of Education Sub-Committee Reports

Determine FY25 Sub-Committees and Chairs

- a. Executive Committee (suggested)
- b. Exploratory Committee (suggested)
- c. Policy Committee (suggested)
- d. Finance Committee (suggested)
- e. Activities Committee (suggested)

Motion to Table the HPSD BOE Sub-Committees Reports

President Sanford entertained a motion to table the HPSD BOE sub-committee reports, so moved by Vice President Roberts, seconded by Member Spight-White.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Unfinished Business – NONE

New Business

Motion to Approve the Fall Board Policy Updates

President Sanford entertained a motion to table the fall board policy updates, so moved by Member Harris, seconded by Member Walker.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Motion to Nominate Yolanda Harrison as MASB Leadership Conference Designee

President Sanford entertained a motion to nominate Yolanda Harrison as MASB Leadership Conference Designee, so moved by Member Harrison, seconded by Member Walker.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Motion to Nominate Famika Roberts as MASB Leadership Conference Alternate

President Sanford entertained a motion to nominate Famika Roberts as MASB Leadership Conference Alternate, so moved by Member Harrison, seconded by Member Walker.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Motion to Waive Privilege and Release the Executive Summary of Investigative Report

President Sanford entertained a motion to waive privilege and release the Executive Summary of Investigative Report, so moved by Member Harris, seconded by Member Walker.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-No, Cassandra Walker-Yes, Linda Wheeler- No

Motion Passes: 5-2

Motion to Approve Trademark Inspection Services Quote

President Sanford entertained a motion to trademark inspection services quote, so moved by Member Wheeler, seconded by Member Spight-White.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-No, Cassandra Walker-Yes, Linda Wheeler- No

Motion Fails: 2-5

Extended Public Comments (3 minutes only)

Mark Ashley Price, Former HPSD BOE member- Congratulated the new Board and wished them a great year.

Board of Education Affairs & Comments

Confirmation of the Next Scheduled Meeting

Regular Meeting: Tuesday, February 11, 2025 @ 6:00pm

Adjournment

Motion to Adjourn

President Sanford entertained a motion to adjourn the meeting at 7:41pm., so moved by Member Harris, seconded by Member Wheeler.

Discussion: Members discussed the motion.

Roll Call Vote: Doris Harris -Yes, Yolanda Harrison -Yes, Famika Roberts- Yes, Cheryl Sanford- Yes, Janet Spight-White-Yes, Cassandra Walker-Yes, Linda Wheeler- Yes

Motion Passes: 7-0

Respectfully submitted: Yolanda Harrison, Board Secretary.