



**SPECIAL MEETING
OF THE BOARD OF EDUCATION**

Held at: The Highland Park Judicial Center
13233 Hamilton Avenue
Highland Park, MI 48203-3322

Friday, January 19, 2024
3:00PM

APPROVED MINUTES

Call to Order–

Meeting was called to order by President Janet Spight-White @ 3:22PM

Roll Call –

Present: Janet Spight-White, President/ Doris Harris, Vice President/ Lorne McGee, Treasurer / Linda Wheeler, Secretary/ Mark Price, Sergeant-at-Arms/ Cheryl Sanford, Member/
Absent: Cheryl Sanford, Member/ Anthony Askew, Member

QUORUM

Communications

- None

Approve Meeting Agenda

President Spight-White entertained a motion to approve the meeting agenda.

Public Comments and Questions (Agenda Items 3 Minutes Only)

- None

Resolution Approving Annual Organizational Business

Motion to Table 2023-2024 HPSD BOE Meeting Calendar

President Spight-White entertained a motion to table the 2023-2024 HPSD BOE Meeting Calendar, so moved by Member Wheeler, seconded by Member Price.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White – Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Linda Wheeler- Yes,

Motion Passes: 4-0

Motion to Approve December 12, 2023, Regular Meeting Minutes

President Spight-White entertained a motion to approve the December 12, 2023, Regular Meeting Minutes, so moved by Member Price, no support.

Motion Fails: Lack of Support

Motion to Approve December 19, 2023, Regular Meeting Minutes

President Spight-White entertained a motion to approve the December 19, 2023, Special Meeting Minutes, no support.

Motion Fails: Lack of Support

3:39 PM- Lorne McGee entered the meeting.

District Department Reports and Information

Finances

Alan C. Young & Associates, P.C.

Alan C. Young, CPA

(Presenter: Luska German, FCCA)

- Q&A October 2023 and December 2023 Financials

Luska German presented information on the general funds, fund balance, revenues and expenditures, and debt position.

Board of Education Sub-Committee Reports

Determine the FY 24 Sub-Committees and Chairs

President Spight-White suggested that all BOE members submit their requests via email.

Unfinished Business

None

New Business

Motion to Table the 2023-2024 Annual Organizational Meeting Resolution

President Spight-White entertained a motion to table the 2023-2024 Annual Organizational Meeting Resolution, so moved by Member Wheeler, seconded by Member Price.

Discussion: None

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Table the October 2023 Financial Statements

President Spight-White entertained a motion to table the October 2023 financial statements, so moved by Member Wheeler, seconded by Member McGee.

Discussion: Members decided to table until received.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Table the December 2023 Financial Statements

President Spight-White entertained a motion to table the December 2023 financial statements, so moved by Member Wheeler, seconded by Member Price.

Discussion: Members decided to table until received.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Approve the Resolution for Huntington Bank

President Spight-White entertained a motion to approve the Resolution for Huntington Bank, so moved by Member Wheeler, seconded by Member Price.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Amend the Motion to Approve the MASB Leadership Conference Course Fees for November 9, 2023 November 12, 2023, for J. Spight-White, M. Ashley Price, and L. McGee

President Spight-White entertained a motion to approve the MASB Leadership Conference course fees, for J. Spight-White, M. Ashley Price, and L. McGee, so moved by Member Wheeler, seconded by Member Price.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Amend the Agenda Adding and Electing Janet Spight-White as 2024 MASB Leadership Assembly And Alternate Doris Harris

President Janet Spight-White entertained a motion to amend the agenda adding and electing Janet Spight-White as 2024 MASB Leadership Assembly delegate and alternate Doris Harris,, so moved by Member Price, seconded by Member McGee.

Discussion: None

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion for Janet Spight-White, Doris Harris, Linda Wheeler, and Mark Price to Attend 2024 MASB Classes

President Spight-White entertained a motion for Janet Spight-White, Doris Harris, Linda Wheeler, and Mark Price to attend 2024 MASB classes, so moved by Vice-President Harris, seconded by Member Price.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes

Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Approve BOE Members Emailing MASB Class Information to the District Office or Submit Through the MASB Website

President Spight-White entertained a motion to approve BOE members emailing MASB class information to the District Office or submit through the MASB website, so moved by Vice-President Harris, seconded by Member Price.

Discussion: Members discussed the motion. CEO Gibson stated the District office has implemented processes and procedures.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes
Linda Wheeler- Yes

Motion Passes: 5-0

CEO Gibson requested Attorney Joe Urban advise the Board as this is not an appropriate accounting practice. Would like Joe to advise the Board on an appropriate accounting practice that would be acknowledged by the auditor. Joe Urban: Bring it back up at the next meeting. The motion passes. Can supplement the vote when Luska advises. For the Record: CEO Gibson-- Zakia and Luska along with the auditor create these practices.

Motion to Approve Alice Training on February 15th through February 16th for Doris Harris

President Spight-White entertained a motion to approve Alice Training for Doris Harris, so moved by Vice-President Harris, seconded by Member Wheeler.

Discussion: Members discussed the motion. Vice-President Harris will bring the cost of the First Responder classes to the next meeting.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes
Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Approve that the HPSD Executive Assistant Continue Duties Listed in Contract

President Spight-White entertained a motion to approve the Executive Assistant continue duties, so moved by Member Price, seconded by Member Wheeler.

Discussion: Members discussed the motion and questioned postings and minutes. Board members wanted to make sure that the Executive Assistant duties were covered. CEO Gibson spoke to the Board through the Attorney asking if there deficiencies that need to be addressed. And asking the question, Public Notice not posted? That is incorrect. Was not informed of this concern prior to the meeting.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes
Linda Wheeler- Yes

Motion Passes: 5-0

For the Record: Janet White stated BOE did not receive 12/12 and 12/19 minutes.
For the Record: Zakia will come back at the next meeting and prove her wrong.

Motion to Approve Title of CEO Does Not Mean Director of Operations

President Spight-White entertained a motion that the CEO title does not mean Director of Operations, so moved by Member Price, seconded by Member Wheeler.

Discussion: Members discussed the motion and asked Attorney questions.

For the Record: Zakia Gibson- Previously Board elected disseminated the position of Director of Operations and merge this role with the CEO role when that position was eliminated for Kevin Smith when he transitioned. If there is no one assuming the role of Director of Operations then you're going to be in breach in process and procedures with finance and accounting practices. Encourage that the Attorney and counsel plan is devised and clearly stated and doesn't impede on

current roles and responsibilities that were decided upon by this honorable Board.

Lorne McGee stated remembering saying to Dr. Gibson that it's time to earn her money when she assumed the Director of Operations role and she gained more responsibility.

For the Record: CEO Zakia Gibson stated the district office is continuing to operate accordingly and make gains and make progress. Nothing has seized on our end. What I will not tolerate is discrediting of anything that our office is doing and making statements without proper documentation. And my goal is to place children first. And part of that is putting on record what is the truth and what has been determined by this Board. As so, I will intervene every single time to include, on record, the documented evidence of this Board's vote. And when the member (Lorne McGee) who just made made the statement, it justifies what I am stating. Which the position was eliminated and the roles and responsibilities were transferred to me. In addition to that, I received a raise and compensation to take on those roles. And I will provide the minutes in which the Board voted for that decision. So, it's not that I'm disgruntled, it is not that I'm working against the Board. I am continuing with all of my roles and responsibilities that I have been given prior to today, and a date the grievance was filed. Thank you.

Lorne McGee- For the Record, I did say with the elimination came with more responsibilities put on the person who said what they said. I did not disagree with that. I said, and that's where (unintelligible). I didn't say anything discrediting an individual as a whole. We have to move forward. Not one on one. We have to move as a group.

Motion to Table CEO Role

President Spight-White entertained a motion that the CEO role discussion, so moved by Member Wheeler, seconded by Member Price.

Discussion: None

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes

Motion Passes: 5-0

For the Record: President Spight White- We were told that we cannot talk to the CEO and had to talk to President Askew.

Motion to Table -Buy/Lease a Used Xerox Machine

President Spight-White entertained a motion to buy/lease a used Xerox machine, so moved by Member Price, seconded by Vice-President Spight-White.

Discussion: Members discussed the motion. CEO Gibson stated that a new Xerox printer was just purchased last month with a contract limiting amount of printing copies based on the Board's vote in number of copies needed.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes

Motion Passes: 5-0

Motion to Approve HPSD BOE to be Given Keys and Passcodes to BPA and the District Office

President Spight-White entertained a motion for the HPSD BOE President to be given keys and passcodes to BPA and the District office, so moved by Member Price, seconded by Member Wheeler.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes
Motion Passes: 5-0

Motion for Code-4 Solutions Security Contract to be Terminated in 30 Days

President Spight-White entertained a motion to terminate the contract for Code-4 Security Solutions, so moved by Member Wheeler, seconded by Member Price.

Discussion: Members discussed the motion. **For the Record: Mark-Price to President Spight White- Because you're the President, you do not have to raise your hand.**

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes
Motion Passes: 5-0

Motion to Table Hard Copies Provided Upon Request

President Spight-White entertained a motion to table hard copies provided upon request.

Discussion: Members discussed the motion

Roll call vote: No Vote

Motion: Tabled

Motion to Purchase Laptop

President Spight-White entertained a motion to purchase a laptop, so moved by Member Price, seconded by Member McGee.

Discussion: None

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes
Motion Passes: 5-0

Motion to Change HPSD BOE Business Meetings to Regular Meetings and to Meet on the First and Third Tuesdays of the Month

President Spight-White entertained a motion to change HPSD BOE Business Meeting to Regular Meetings and to meet on the first and third Tuesdays of the month, so moved by Member Price, seconded by Member Wheeler.

Discussion: Members discussed the motion.

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes
Motion Passes: 5-0

Board of Education Affairs & Comments

Linda Wheeler – BPA is a gun-free zone.

Mark Price – Children Safety, Thanked public for attendance, Member seating arrangement.

For the Record: Everyone needed to be recognized by the President even if they're going through attorney.

Doris Harris – Booklet

Lorne McGee – Looking forward to the New Year, Thanked Chief McMahon

Janet Spight-White - Thanked public attendance, Chief McMahon and Staff for providing building

Public Comments (Agenda Items 3 Minutes Only)

Tammy Stafford, HP community member- Questions on what's going on in the school and window installation.

Confirmation of Next Scheduled Meetings

Regular Meeting: Tuesday, February 6, 2024 @ 6PM
Regular Meeting: Tuesday, February 20, 2024 @ 6PM

Adjournment

Motion to Adjourn the Special Meeting

President Spight-White entertained a motion to adjourn the meeting at 6:14PM, so moved by Member Price, seconded by Vice-President Harris

Discussion: None

Roll call vote: Janet Spight -White -Yes, Doris Harris-Yes, Mark Ashley Price-Yes, Lorne McGee-Yes, Linda Wheeler- Yes

Motion Passes: 5-0

Motion Passes: 5-0

Respectfully submitted: Linda Wheeler, Board Secretary