

**RESOLUTION OF THE BOARD OF EDUCATION OF
THE SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK**

**APPROVING ORGANIZATIONAL BUSINESS FOR
2023-24 OPERATING YEAR**

The annual Organizational Meeting of the Board of Education (“Board”) of the School District of the City of Highland Park (the "School District") was held on the 11th day of July, 2023, at 4:00 p.m..

The Meeting was called to order by: Zakia S. Gibson

Present: Anthony Askew, Janet Spight-White, Linda Wheeler, Cheryl Sanford,
Mark Ashley Price, Lorne McGee, Doris Harris.

Absent: None

The following preamble and resolution were offered by Member Mark Ashley Price and supported by Member Cheryl Sanford.

WHEREAS, the School District is a Michigan General Powers School District operating pursuant to the Michigan Revised School Code of 1976, as amended;

WHEREAS, pursuant to section 0151 of the Board Bylaws, the Board must organize annually by meeting to resolve and establish the affairs of the School District for the then succeeding fiscal year;

WHEREAS, the Board has determined to resolve the following affairs of the School District for Fiscal Year 2023-2024 as set forth below.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Officers.** The following individuals are elected to serve as officers of the Board for the 2023-2024 school year:

<u>Name</u>	<u>Office</u>
<u>Anthony Askew</u>	President
<u>Janet Spight-White</u>	Vice-President
<u>Mark Ashley Price</u>	Treasurer
<u>Linda Wheeler</u>	Secretary/Sergeant-at-Arms

2. **Designation of Chief Administrative Officer.** For fiscal year 2023-24 the “Chief Education Officer” is hereby designated as the Chief Administrator for the School District, as such officer is defined in the Bylaws. The Chief Administrator shall have such authority and responsibility delegated by this Board in the Bylaws to carry out the policies of the Board and effectuate the administration and business of the School District on behalf of the Board.

3. **Legal Counsel.** The Board hereby designates the firm Shifman & Carlson, P.C. to represent the School District as general counsel in all legal matters, including oversight of all legal affairs to the best interest of the School District.

4. **Communications Services.** The Board hereby ratifies and affirms the retention of Lorri Rishar of the firm Edge Partners, LLC, for provision of communication, marketing services for the fiscal year 2023-24.

5. **Annual Audit.** The Board hereby ratifies the decision to retain the firm of Clairmount Group, LLC., as the independent accounting firm for the purposes of conducting the annual audit of the FY 2023 financial statements of the School District in compliance with the State of Michigan, Department of Education regulations.

6. **Bank Depository and Accounts.** The financial institution of The Huntington National Bank is hereby retained as a depository for the funds of the School District.

7. **Authorized Signatories.** All general fund checks must be signed by two authorized persons, and all officers designated below are hereby authorized to sign all checks, drafts or other orders for payment of money, notes or other evidences of indebtedness issued in the name of the School District. Signatories:

- i. Chief Administrative Officer
- ii. Board President
- iii. Board Vice President
- iv. Board Secretary
- v. Board Treasurer

8. **Meeting Dates.** The Board shall hold its regular meetings on the 2nd Tuesday of every month at 6:00 p.m. EPT at places so designated by public notice in accordance with the laws of the State of Michigan. The Board shall hold a recurring work session as its business meeting on the 1st Tuesday of every month at 6:00 p.m. EPT as places so designated by public notice in accordance with the laws of the State of Michigan. The Board shall ensure that all meetings are held in compliance with the Open Meetings Act (“OMA”) and notices shall be posted in accordance with the OMA.

9. **2023-24 School Calendar.** The Board hereby approves the 2023-24 school calendar beginning school on September 5, 2023 and ending on June 18, 2024.

All other resolutions, to the extent they conflict with this resolution, be and the same are hereby rescinded.

Ayes: Members Anthony Askew, Janet Spight-White, Linda Wheeler, Cheryl Sanford, Mark Ashley Price, Lorne McGee.

Nays: Members Doris Harris

Motion declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular organizational meeting held on July 11, 2023, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.



Secretary, Board of Education