



**ANNUAL ORGANIZATIONAL AND
REGULAR MEETING
OF THE BOARD OF EDUCATION**

Held at: 45 East Buena Vista Street
Highland Park, MI 48203-3322

Tuesday, July 12, 2022
6:00pm

APPROVED MINUTES

● **CALL TO ORDER** –

Meeting was called to order by CEO Zakia Gibson, 6:12pm.

● **ROLL CALL** –

Present: Cheryl Sanford, Secretary & Sergeant-at-Arms/ Linda Wheeler, Member / Janet Spight-White, Vice President / Anthony Askew, Member / Mark Ashley Price, Member/ Lorne McGee, Treasurer / Shamayim Harris, President

QUORUM

● **ELECTION OF OFFICERS** –

CEO Gibson entertained a nomination for President of the HPSD Board of Education. Member Linda Wheeler nominated Member Janet Spight-White, seconded by Member Mark Ashley-Price.

Discussion: Member Lorne McGee nominated Member Anthony Askew, who respectfully declined. Member Askew nominated Member Shamayim Harris for President, seconded by Member Cheryl Sandford.

Motion to Elect Janet Spight-White for HPSD BOE President

Roll- Call Vote: Cheryl Sanford- No, Linda Wheeler- Yes, Janet-Spight-White- Yes, Shamayim Harris- No, Lorne McGee- No, Mark Ashley Price- Yes, Anthony Askew- No

MOTION FAILS: 3-4

Motion to Elect Shamayim Harris for HPSD BOE President

Roll-Call Vote: Cheryl Sanford- Yes, Linda Wheeler- No, Janet-Spight-White- No, Shamayim Harris- Yes, Lorne McGee- Yes, Mark Ashley Price- No, Anthony Askew- Yes

MOTION PASSES: 4-3

PRESIDENT HARRIS PRESIDED OVER THE MEETING AS THE NEWLY ELECTED PRESIDENT

President Harris entertained a nomination for Vice-President of the HPSD Board of Education. Member Sanford nominated Member Askew, seconded by Member Askew.

Discussion: Lorne McGee nominated Janet Spight-White for Vice-President, seconded by Member Price

Motion to Elect Anthony Askew for HPSD BOE Vice-President

Roll -Call Vote: Cheryl Sanford- **Yes**, Linda Wheeler- **No**, Janet Spight-White- **No**, Shamayim Harris- **Yes**, Lorne McGee- **No**, Mark Ashley Price- **No**, Anthony Askew- **Yes**

MOTION FAILS: 3-4

Motion to Elect Janet Spight-White for HPSD BOE Vice- President

Roll- Call Vote: Cheryl Sanford- **No**, Linda Wheeler- **Yes**, Janet-Spight-White- **Yes**, Shamayim Harris- **No**, Lorne McGee- **Yes**, Mark Ashley Price- **Yes**, Anthony Askew- **No**

MOTION PASSES: 4-3

Motion to Elect Cheryl Sanford for HPSD BOE Secretary & Sergeant-at-Arms

President Harris entertained a nomination for HPSD BOE Secretary & Sergeant-at-Arms. Member askew nominated Member Sanford, seconded by Member McGee.

Discussion: Vice-President Spight-White stated most boards have two people in this role. Attorney Kevin Smith reminded the BOE had voted last year that the Secretary & Sergeant-at-Arms role be combined. CEO Gibson advised voting on the motion, pause, then make a motion for separate roles.

Roll- Call Vote: Cheryl Sanford- **Yes**, Linda Wheeler, Janet-Spight-White- **No**, Shamayim Harris- **Yes**, Lorne McGee- **Yes**, Mark Ashley Price- **No**, Anthony Askew- **Yes**

MOTION PASSES: 5-2

Motion to Separate the Secretary & Sergeant-at-Arms

President Harris entertained a motion to separate the BOE secretary and Sergeant-at-Arms, moved by Vice-President Spight-White, seconded by Member Price.

Discussion: Members discussed their opinions on why and why not this position should be held by two members. CEO Gibson described the roles of both positions.

Roll-Call Vote: Cheryl Sanford- **No**, Linda Wheeler- **Yes**, Janet-Spight-White- **Yes**, Shamayim Harris- **No**, Lorne McGee- **No**, Mark Ashley Price- **Yes**, Anthony Askew- **No**

MOTION FAILS: 3-4

Motion to Elect Office of Treasurer

President Harris entertained a motion to nominate a treasurer, moved by Member Askew, seconded by Vice-President Spight-White.

Discussion: None

Roll-Call Vote: Cheryl Sanford- **Yes**, Linda Wheeler- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**, Lorne McGee- **Yes**, Mark Ashley Price- **Yes**, Anthony Askew- **Yes**

MOTION PASSES: 7-0

- **MOMENT OF REFLECTION** -

- **PRESIDENT'S MESSAGE** –

President Harris - Members of the Board of Education will strive to improve education by Putting Children First. To that end, Board Members will remember that their first and greatest concern must be for the educational welfare of the students attending Barber Preparatory Academy. Also, as a reminder, everyone must be recognized by the Chair to speak.

- **COMMUNICATIONS** –

Public Solutions Letter of Engagement of Legal Services
The Highland Park City Council Community Resources Day

• **APPROVE MEETING AGENDA** –

Motion to Approve the Meeting Agenda

President Harris entertained a motion to approve the Board of Education Agenda, so moved by Member Sanford, seconded by Member Askew.

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

PUBLIC COMMENTS (Agenda items only. 3 minutes)

None

• **RESOLUTION APPROVING ANNUAL ORGANIZATIONAL BUSINESS**

CEO Zakia Gibson discussed the legal submissions from Attorney Joe Urban with Clark Hill and Attorney Kevin Smith with Public Solutions Group

Motion to Retain Kevin Smith as Legal Counsel

President Harris entertained a motion to retain Kevin Smith as legal counsel for Highland Park School District, so moved by Member Sanford, seconded by Member Askew

Discussion: Board members discussed the pros and cons

Roll-Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion for the Designation of Chief Executive Officer

President Harris entertained a motion for Chief Executive Officer of Highland Park School District, so moved by Member Sanford, seconded by Member Askew

Discussion: Members discussed the role of a CEO and their options

Roll-Call Vote: Mark Ashley Price- **No**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **No**, Shamayim Harris- **Yes**

MOTION PASSES: 5-2

Motion to Table Audit Firm

President Harris entertained a motion to table the audit firm, moved by Member Sanford, seconded by Member Askew

Discussion: Attorney Kevin Smith advised tabling the motion until Alan Young & Associates can contact potential auditing firms

Roll-Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion to Retain Huntington Bank as Depository Bank

President Harris entertained a motion to retain Huntington Bank as depository bank for HPSD, so moved by Member Sanford, seconded by Member McGee

Discussion: None

Roll-Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion to Approve Authorized Signatories

President Harris entertained a motion to approve authorized signatories, so moved by Member Sanford, seconded by Member Askew

Discussion: CEO Gibson explained that all checks were signed by the CEO Gibson and Treasurer McGee. In the event one or both signatories were not present, the President, Vice-President, and Secretary and Sergeant-at-Arms were authorizers.

Roll-Call Vote: Mark Ashley Price- **No**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 6-1

Motion to Approve 2022-2023 HPSD BOE Meeting Calendar

President Harris entertained a motion to approve the HPSD BOE Meeting Calendar, so moved by Member Sanford, seconded by Member Askew

Discussion: Mark Ashley Price expressed the need for the BOE to have more than one scheduled regular meeting per month

Roll-Call Vote: Mark Ashley Price- **No**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 6-1

Motion to Approve 2022-2023 BPA School Calendar

President Harris entertained a motion to approve the BPA School Calendar, so moved by Member Askew, seconded by Member McGee.

Discussion: CEO Gibson explained that the calendar aligned with state mandated hours for pupil instruction

Roll-Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

APPROVE MEETING MINUTES**Motion to Approve June 14, 2022 Annual Budget Hearing Minutes**

President Harris entertained a motion to approve the June 14, 2022, Regular Meeting minutes, so moved by Member Askew, seconded by Member Sanford.

Discussion: None

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler-**Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris-**Yes**

MOTION PASSES: 7-0

Motion to Approve the June 14, 2022 Regular Meeting Minutes

President Harris entertained a motion to approve the June 14, 2022, Regular Meeting minutes, so moved by Member Askew, seconded by Member McGee.

Discussion: None

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

7:10PM President Harris exited meeting

7:13PM President Harris re-entered meeting

- **DISTRICT DEPARTMENT REPORTS**

Business Operations & Legal Counsel

Kevin A. Smith, Director of Operations & General Counsel introduced Alisha Moss who discussed the Preliminary assessment of Henry Ford Academy

Public Relations & Marketing

Lorri Rishar, Director of Public Relations & Marketing, discussed the increase in social media activity, Parker Village Magazine, and BPA fall enrollment strategy and the new billboard.

Education & Charter School Compliance

CEO and Charter School Compliance Report

Zakia Gibson, Ed.D., Chief Education Officer presented information about the Community Resource Day and possible enrollment, BOD evaluations, and starting combined media and public relation meetings.

HPPSAS BOD President Jason Patton
(HPPSAS and BPA Update)

CEO Gibson stated that there were no BOD members were present and additional information would be discussed under Unfinished Business

Board of Education Sub-Committee Reports

Finance Committee

Chairperson McGee discussed the ACH Form and cashing checks in a timely manner

Highland Park School District High School Sub-Committee

Chairperson Askew referred to Alisha Moss's presentation

Board Policy and Bylaws Sub-Committee

Chairperson Janet Spight-White discussed

Fundraising Sub-Committee

Chairperson Wheeler summarized the Harvest Fest and Jazz Festival which included budget, sponsorship letters, and 9/10 as scheduled date for the event.

Beautification Ad Hoc Sub-Committee

Chairperson Spight-White decided project would be on hold until after solar lights were erected at BPA and this sub-committee should be tabled until Soulardarity erects their lights

UNFINISHED BUSINESS

Communication Efforts between the HPPSAS BOD and the HPSD BOE

Attorney Kevin Smith met with CEO Gibson, BOE President Harris, BOD President Patton and his attorney to discuss issues. Z. Gibson will email President Patton communicating that he or a designated BOD member needed to attend BOE meetings.

NEW BUSINESS

Motion to Approve the 2022-2023 Annual Organization Resolution

President Harris entertained a motion to approve 2022-2023 Annual Organizational Resolution, so moved by Member Sanford, seconded by Member Askew.

Discussion: None

The School District of the City of Highland Park 7.12.2022

Roll-Call Vote: Mark Ashley Price- **No**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 6-1

Motion to Approve June 2022 Financial Statements

President Harris entertained a motion to approve June 2022 Financial Statements, so moved by Member Askew, seconded by Member McGee.

Discussion: None

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Lorne McGee- **Yes**, Cheryl Sanford- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion to Approve Entech Hourly Bill Rate for \$36.80

President Harris entertained a motion to approve Entech hourly bill rate for \$36.80, so moved by Member Askew, seconded by Member Sanford.

Discussion: Members discussed Ms. McPhail's salary

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Lorne McGee- **Yes**, Cheryl Sanford- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion to Proceed With Planning for the HPSD GED and Adult Education Program Collaborative

President Harris entertained a motion to proceed with planning for the HPSD GED and Adult Education Program collaborative, so moved by Member Askew, seconded by Member Sanford.

Discussion: CEO Gibson explained that this motion was to approve a proposal and development of the program

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **Yes**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**

MOTION PASSES: 7-0

Motion to Contract Hampton Security Services at \$30.00/hour for (4) Hours Each Meeting

President Harris entertained a motion to contract Hampton Security Services at \$30.00/hour for (4) hours each meeting, so moved by Member Askew, seconded by Member Sanford.

Discussion: None

Roll Call Vote: Mark Ashley Price- **Yes**, Anthony Askew- **Yes**, Linda Wheeler- **No**, Cheryl Sanford- **Yes**, Lorne McGee- **Yes**, Janet Spight-White- **Yes**, Shamayim Harris- **Yes**

MOTION FAILS: 7-0

BOARD OF EDUCATION AFFAIRS & COMMENTS

Vice-President Spight-White inquired about the BPA 8th grade graduates, BOD Rep at BOE Meetings, and ACCEL Schools Contract

Member Price would like to make a motion about the election of officers aligning with the November election and mentioned the condition of the school flag

Public Comments (3 Minutes Only)

None

For the Record: CEO Gibson mentioned that the monitor went black @ 8:54 PM

ADJOURNMENT –

President Harris entertained a motion to adjourn the meeting at 8:55 PM, so moved by Member Askew, seconded by Member McGee.

Confirmation of the next HPSD BOE Business Meeting scheduled for Wednesday, September 7, 2022 at 6:00p.m. at Barber Preparatory Academy in the Media Center.

Respectfully submitted: Cheryl Sanford, Board Secretary.