



**THE SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK**  
 12360 Woodward Avenue Highland Park, Michigan  
 48203-3322

Zakia Gibson, M.Ed.  
 Chief Education Officer

**Please check School**

- Highland Park Community High School       Highland Park Career Academy/Adult Education       Highland Park Renaissance Academy

**Please check record request**

- Transcript Request \$10 per copy       Diplomas \$45 per copy  
 CA-60 Request \$25 per copy       Course Verification \$5 per copy

**Please check method of payment**

- Check       Money order       Debit/credit  
 \*No personal checks

Graduate Information		Additional Required Information	
Full Name		Approximate first year attended	
Maiden/Other names used while attending school		Approximate last year attended	
		Did you graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Birth		Official Copy	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address		Student Copy	<input type="checkbox"/> Yes <input type="checkbox"/> No
City		Amount Paid	
State/Province/Zip		*Official transcripts will not be released to student without prior permission of requesting institution. The complete and correct mailing address for educational records is the responsibility of the student. There will be approximate 3-15 business day turnaround time for processing this request.	
Country			
Phone Number			
Email			
<b>Mailing Address for Official Transcript</b>			
Name of College			
Address			
City/State/Zip Code			

By checking this box you acknowledge all fees associated with each educational record request and agree to make payment in full via internet on the Highland Park School District website, or via mail by cashiers check, company check or money order made payable to the Highland Park School District before services are rendered.

**Office Use Only**

Official Transcript Sent \_\_\_\_\_  
 Unofficial Transcript Sent \_\_\_\_\_

\_\_\_\_\_  
 Authorized Signature