

**School District of the City of Highland Park
HPRA Henry Ford Campus
131 Pilgrim Street
Highland Park, MI 48203**

Schedule

**Special Board of Education Meeting
Tuesday, September 23, 2014
6:00 p.m.**

SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK SPECIAL MEETING OF THE BOARD OF EDUCATION

HPRA Henry Ford School Campus
131 Pilgrim Street
Highland Park, Michigan 48203
Tuesday, September 23, 2014
6:00 p.m.

MINUTES

1. Call to Order

The Special Meeting of the Board of Education of the School District of the City of Highland Park was called to order by President McDonald in the Henry Ford Renaissance Academy, 131 Pilgrim Street, Highland Park, Michigan 48203, Tuesday, September 23, 2014 at approximately 6:09 p.m.

2. Roll Call

Present: Members: Jamille Edwards, Debra Humphrey, Glenda McDonald, Soyini Williams

Absent Members: John Holloway, Kurt Griggs-Swanson

A quorum was present

Also present was Barbara Oliver, Charter School Manager, Carmen Willingham, School Leader, Highland Park Renaissance Academy and Michael Jackson, Drop-Out Prevention Coordinator, Highland Park Renaissance Academy Henry Ford Campus.

3. Public Commentary

Loren McGhee, a resident of Highland Park, expressed concern about students leaving the district to attend other schools. He stated that he has noticed school buses from other school districts busing students to schools out of the Highland Park School District. He asked, what is being done to retain students in this district?

Ms. Willingham answered: Flyers and postcards have been sent to homes and we posted ads on the radio and television. We have improved the Scranton scores and the top to bottom status has also improved. We also provide busing for our students.

Mr. McGhee asked: What are the average SAT scores?

Ms. Willingham answered: 15

Mr. McGhee replied: That is low.

President McDonald stated: Yes, there are other districts sending buses into the Highland Park School District picking up students. I have spoken with members of the city to put a stop to this, but I have not received a reply.

4. Communications

Communications read by Secretary Williams

- Public Notice of the Special School Board Meeting
- Announcement: Board Seat Open

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**PUBLIC NOTICE OF
SPECIAL SCHOOL BOARD MEETING
PLEASE TAKE NOTICE THERE WILL BE A SPECIAL MEETING OF THE
BOARD OF EDUCATION OF HIGHLAND PARK SCHOOL DISTRICT
131 PILGRIM STREET, HIGHLAND PARK, MI 48203**

DATE OF MEETING: September 23, 2014

LOCATION OF MEETING: HPRA Henry Ford School Campus
131 Pilgrim Street
Highland Park, MI 48203

TIME OF MEETING: 6:00 p.m.

**TELEPHONE NUMBER OF
THE PRINCIPAL OFFICE OF THE
BOARD OF EDUCATION:** 313-957-3004

**THE BOARD MINUTES ARE LOCATED AND
AVAILABLE FOR INSPECTION AT THE PRINCIPAL
OFFICE OF THE BOARD OF EDUCATION:** 131 Pilgrim Street
Highland Park, MI 48203

PURPOSE:

- To Discuss /Approve the Minutes from the May 27, 2014 Special Meeting
- To Discuss/Select a member to attend MASB Delegate Assembly
- To Discuss/Select and Appoint New Board Member

p.p. *Soyini Williams*
Soyini Williams, Secretary
Board of Education

AMERICANS WITH DISABILITIES ACT NOTICE:

Any individual with a disability who need accommodations for participating or attending this meeting should contact the Board of Education, 313-957-3004, in advance of the meeting to request assistance.

MISSION STATEMENT: The mission of the School District of the City of Highland Park is to create a center of excellence in education that will ensure students are college and career ready. We are committed to create and maintain an environment that ensures, through high expectations, maximum professional commitment, and concerted effort by every member of the school community, that every student reaches a high level of academic achievement as determined by state and national standards.

AN EQUAL OPPORTUNITY EMPLOYER*

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Highland Park School District

131 Pilgrim Street • Highland Park, MI 48203 • (313) 957-3004

ANNOUNCEMENT

Board Member Seat Open

Position Available: One seat on the Highland Park School District Board is open

Term: until December 31, 2014

Location: Highland Park School District Board of Education

131 Pilgrim Street

Highland Park, MI 48203

Availability: Immediately

Qualifications:

- 1) Must be at least 18 years old.
- 2) Must be a resident of the City of Highland Park.
- 3) Must be a citizen of the United States, a resident of the State of Michigan at least 30 days; and a resident of the school district on or before the 30th day prior to the date of appointment.
- 4) Must be a registered voter in the School District of City of Highland Park.

People interested in serving should
submit a letter of interest and resume to:

Gregory Weatherspoon
Office of the Emergency Manager
131 Pilgrim Street
Highland Park, MI 48203

Closing Date: Must be postmarked on or before September 22, 2014 by 4:00 p.m.

Published September 17, 2014

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5. Student Representative Comments/Report

None

6. Consent Agenda

None

7. Approval of the Board of Education Meeting Minutes

May 27, 2014 Special Meeting

Suggested Motion

That the Board of Education approve the minutes of the May 27, 2014 Special Meeting.

Moved by: Secretary Williams

Supported by: Member Edwards

Motion: Carried

8. Committee Updates

None

9. Emergency Manager Comments/Updates

None

10. Board Member Comments

A. MASB's 2014 Delegate Assembly

President McDonald asked if any member wanted to attend the MASB Delegate Assembly. No one responded, the matter was closed.

A **motion** was made by Member Edwards to accept Evette Burke's application to become a candidate for Board Member even though her letter of interest and application was submitted late.

Supported by: Member Humphrey

Motion: Carried

A roll vote was conducted: Jamille Edwards	Yes
John Holloway	Absent
Debra Humphrey	Yes
Glenda McDonald	Yes
Kurt Griggs-Swanson	Absent
Soyini Williams	Yes

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A **motion** was made by Member Edwards to appoint Ms. Rhonda Herring as the Secretary of Record for election purposes.

Supported by: Secretary Williams

Motion: Carried

A roll call vote was conducted:

Jamille Edwards	Yes
John Holloway	Absent
Debra Humphrey	Yes
Glenda McDonald	Yes
Kurt Griggs-Swanson	Absent
Soyini Williams	Yes

B. Approve the Application/Interview/Appointment Process and Timeline

September 12 and 17, 2014	Announcement Posted (HP website Sept 12)
September 17, 2014	Board Members will be given board packet for Special Meeting.
September 22, 2014	Deadline to submit letter of interest and resume' Candidates will be given application upon receipt of letters of interest and resume's.
September 22, 2014	Board Members will be given letters of interest and resume's.
September 23, 2014	Interviews will be conducted at the Special Meeting. Following discussion, the Board will select and recommend /not recommend the appointment of the new member using a question and ranking system. (Board President to determine question and ranking system). If it is the Board's pleasure, a new member will be appointed.
Within 3 days,	After the appointment is made the Secretary of the Board must notify the school district election coordinator, in writing, of the name, address and

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office of the person who vacated the office as well as the person filling the office.

Within 10 business days

The newly appointed board member must file an acceptance of office and take the oath of office prescribed by law. A copy of the acceptance of office must also be forwarded to the school district election coordinator (Emergency Manager's office).

Suggested Motion

That the Board of Education approve the Application/Interview/Appointment/Process and Timeline for filling the unexpired term for a vacant office.

Moved by: Member Edwards

Supported by: Member Humphrey

Motion: Carried

- C. Interview and vote for a candidate to appoint to the Highland Park Board of Education to fill the vacancy created by Mr. Robert Davis on September 02, 2014.

Note: Board President introduces candidate(s), begins the interview process, each member ask 1-2 questions, and votes to approve/disapprove the candidate(s) to be appointed by the Board of Education.

Interview

President McDonald introduced Ms. Evette Burke, candidate for Board Member. Ms. Burke shared some of her goals and visions that she has for the school district. She also stated that she is a Highland Park resident and she has children that are enrolled in George Washington Carver Academy. Each member asked 1-2 questions regarding specific issues faced by the Board of Education members, school and community and Ms. Burke answered the questions.

- D. Appointment of Highland Park Board of Education Member to fill the office of the unexpired term of Mr. Robert Davis.

Suggested Motion

That the Board of Education appoint Ms. Evette Burke to fill the office of the unexpired term of Mr. Robert Davis.

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Moved by: Member Edwards

Supported by: Secretary Williams

Motion: Carried

A roll call vote was conducted:	Jamille Edwards	Yes
	John Holloway	Absent
	Debra Humphrey	Yes
	Glenda McDonald	Yes
	Kurt Griggs-Swanson	Absent
	Soyini Williams	Yes

- E. Resolution appointing Ms. Evette Burke to the Board of Education of the School District of the City of Highland Park.

APPOINTMENT OF THE BOARD OF EDUCATION MEMBER Ms. Evette Burke SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK

Whereas a vacancy has been caused on this board of education by reason of a guilty plea to a felony; and

Whereas this board of education has by law authority to fill a vacancy to fill the unexpired term thereof;

Now, therefore, be it resolved by a majority vote of all the remaining members of the Board of Education of the School District of Highland Park that Ms. Evette Burke be hereby is, appointed to serve as a member of the board of education of this school district for the unexpired term of Mr. Robert Davis ending on December 31, 2014.

Be it further resolved that,

1. Within three days the secretary of the board must notify the school district election coordinator, in writing, of the name, address and office of the person who vacated the office as well as the person filling the office.

2. The newly appointed board member must file an acceptance of office (within ten business days after the appointment) and take the oath of office prescribed by law.

A copy of the acceptance of office must also be forwarded to the school election coordinator.

3. All resolutions and parts of resolutions, insofar as the same conflict with the provisions of this resolution, be and the same hereby are rescinded.

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Suggested Motion

That the Board of Education approve the resolution appointing Ms. Evette Burke to serve as a member of the Highland Park Board of Education. Commencing upon the date at which the acceptance of office and the oath of office are administered as prescribed by law.

Moved by: Member Edwards

Supported by: Secretary Williams

Motion: Carried

A roll call vote was conducted:

Jamille Edwards	Yes
John Holloway	Absent
Debra Humphrey	Yes
Glenda McDonald	Yes
Kurt Griggs-Swanson	Absent
Soyini Williams	Yes

11. Adjournment

Moved by Member Edwards and supported by Member Humphrey to adjourn the Board of Education Meeting. Following proper procedure, President McDonald adjourned the meeting at approximately 6:40 p.m.

Jamille Edwards, Acting Secretary,
Board of Education



Minutes Adopted: 10/14/14