

**SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK  
REGULAR MEETING OF THE BOARD OF EDUCATION**

**Administrative Building  
20 Bartlett Avenue  
Highland Park, Michigan 48203  
May 22, 2012  
7:00 PM**

**MINUTES**

**I. CALL TO ORDER**

Prior to Roll Call, President Holloway announced that Mrs. Greer has agreed to act as secretary for this evening's Board of Education meeting.

The Regular Meeting of the Board of Education of the School District of the City of Highland Park was called to order by President Holloway, in the Administrative Center, 20 Bartlett Avenue, Highland Park, Michigan, on Tuesday, May 22, 2012 at 7:10 p.m.

**II. ROLL CALL**

Present: Members: Humphrey, Williams, Greer, Holloway

Absent: Members: Joyner, Davis, Edwards

A quorum was present.

Emergency Manager Jack Martin entered the meeting at 7:17 PM

Also present: Edith Hightower, Superintendent; Morris Garraway, Administrative Assistant;  
Staff and citizens. Principles: Patricia Arnell

**III. READING OF MISSION STATEMENT**

President Holloway led the Board in reading the Mission Statement.

The Mission of the School District of the City of Highland Park is to create a center of excellence in education that will ensure students are college and career ready. We are committed to create and maintain an environment that ensures, through high expectations, maximum professional commitment, and concerted effort by every member of the school community, that every student reaches a high level of academic achievement as determined by state and national standards.

**IV. APPROVAL OF HIGHLAND PARK BOARD OF EDUCATION MINUTES**

A. May 8, 2012 – Regular Meeting

Moved By: Member Greer

Supported By: Treasurer Williams

THAT THE BOARD OF EDUCATION APPROVE THE MINUTES FOR THE MAY 8,  
2012 REGULAR MEETING, AS RECOMMENDED BY THE GENERAL  
SUPERINTENDENT OF SCHOOLS.

Ayes: Members: Humphrey, Williams, Greer, Holloway

Nays: None

Absent: Members: Joyner, Davis, Edwards

Motion Carried

*No legal opinion from the attorney will be discussed in public session.*

The School District of the City of Highland Park does not discriminate on the basis of race, color, national origin, age, sex, marital status, religion, or disability. For employment matters, contact the Executive Director of Human Resources at 313-957-3000. For all other matters contact the District Office at 313-957-3000, 20 Bartlett Avenue, Highland Park, MI 48203.

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**V. COMMUNICATIONS**

The Harvey C. Jackson, Jr. Scholarship Planning Committee is very proud to host the 31<sup>st</sup> Annual Scholarship Program. The program will honor 13 of Highland Park High School's exemplary Seniors on Thursday, June 7, 2012, 6:00 p.m. in the Board Room, 20 Bartlett, Highland Park, MI.

**VI. PUBLIC HEARINGS**

Requests for public hearings must be submitted in writing and must state purpose.

"Employees and employee groups are not authorized to appear before the Board of Education to discuss contract issues or negotiable items." See Board Policy #1360.

There were no requests for public hearings.

**VII. CITIZEN PARTICIPATION**

Each citizen will be allotted two minutes to voice concerns on the agenda.

**VIII. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature by the Board of Education and will be voted on as a single Board item. There will be no separate discussion of these items. If any member of the Board requests discussion of an item, that item will be removed from the Consent Agenda and will become the first item of business under the New Business portion of the agenda.

**SUGGESTED MOTION:**

THAT THE BOARD OF EDUCATION APPROVE THE CONSENT AGENDA, AS RECOMMENDED BY THE GENERAL SUPERINTENDENT OF SCHOOLS.

There were no items on the Consent Agenda.

**IX. EDUCATIONAL PRESENTATION**

None

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

**A. REQUEST TO ATTEND PROFESSIONAL CONFERENCE**

Name / Position: Barbara Oliver / Director of Assessment

Location: 20 Bartlett

Name of Conference: School Improvement Innovation Summit

Date of Conference: July 15-19, 2012

Location of Conference: Salt Lake City, UT

Funding Source: Title IIA

Estimated Cost: \$2,040.85

Moved By: Member Greer

Supported By: Member Humphrey

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**MINUTES**

THAT THE BOARD OF EDUCATION APPROVE THE CONFERENCE REQUEST FOR BARBARA OLIVER, AT AN ESTIMATED COST OF \$2,040.85, AS RECOMMENDED BY THE GENERAL SUPERINTENDENT OF SCHOOLS.

FUNDING SOURCE: TITLE IIA

Ayes: Members: Humphrey, Williams, Greer, Holloway

Nays: None

Absent: Members: Joyner, Davis, Edwards

Motion Carried

**B. REQUEST TO ATTEND PROFESSIONAL CONFERENCE**

Name / Position: Belvin Liles / Principal

Location: Highland Park Community High School

Name of Conference: School Improvement Innovation Summit

Date of Conference: July 15-19, 2012

Location of Conference: Salt Lake City, UT

Funding Source: Title IIA

Estimated Cost: \$2,040.85

Moved By: Member Humphrey

Supported By: Member Greer

THAT THE BOARD OF EDUCATION APPROVE THE CONFERENCE REQUEST FOR BELVIN LILES ON THE CONDITION HIS STATUS DOESN'T CHANGE, AT AN ESTIMATED COST OF \$2,040.85, AS RECOMMENDED BY THE GENERAL SUPERINTENDENT OF SCHOOLS. FUNDING SOURCE: TITLE IIA

Ayes: Members: Humphrey, Williams, Greer, Holloway

Nays: None

Absent: Members: Joyner, Davis, Edwards

Motion Carried

**C. CONTRACTS FOR SUPPLEMENTAL EDUCATIONAL SERVICE PROVIDERS**

Edu-Tech Cognitive Therapy, LLC

Edu-Tech Mobil Learning Center

Funding Source: Title IA

Estimated Cost: Total amount NTE \$1,686.06 Per Student

Dates of Service: May 21, 2012 through June 30, 2012

Moved By: Member Humphrey

Supported By: Member Greer

THAT THE BOARD OF EDUCATION APPROVE CONTRACTS (ATTACHED) WITH THE SUPPLEMENTAL EDUCATIONAL SERVICE PROVIDERS LISTED ABOVE TO PROVIDE SERVICES TO STUDENTS ATTENDING HIGHLAND PARK COMMUNITY HIGH SCHOOL DURING THE 2011-2012 SCHOOL YEAR, AS RECOMMENDED BY THE GENERAL SUPERINTENDENT OF SCHOOLS.

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Ayes: Members: Humphrey, Williams, Greer, Holloway  
Nays: None  
Absent: Members: Joyner, Davis, Edwards  
Motion Carried

**XII. ANY OTHER ITEMS THAT MIGHT PROPERLY COME UNDER THE HEADING OF OLD AND NEW BUSINESS**

Member Greer extended congratulations to the District on the Spelling Bee that was held on May 12, 2012, and the presentation given by Capstone Digital on May 9, 2012 for the Parents Meeting at the Highland Park Community High School, both events were simply wonderful.

Member Humphrey extended her family's appreciation and thanks to the District for their warm wishes during the bereavement of her Mother-In-Law, Ms. Wiona G. Humphrey, and the use of the High School Commons for her dinner service.

**XIII. ADMINISTRATIVE INFORMATION**

None

**XIV. BOARD OF EDUCATION AFFAIRS**

Member Humphrey voiced concerns about the use of a lawn service provider that hasn't come before the Board, and asked when will the district conduct evaluations for its staff.

Ms. Hightower stated that D.M. Burr is responsible for cleaning 10ft. from the building, and they have not been doing that part of their contract, and the lawn service is being used under emergency to maintain the districts properties until RFP's go out for the service provider.

**XV. CITIZEN PARTICIPATION**

Ms. Elenore Blackwell, President of the Reggie McKenzie Foundation, announced the upcoming Harvey C. Jackson Ceremony, on June 7, 2012, to honor 13 seniors from the High School.

Ms. Katrina Henry, President HPFT, Local 684; asked are there any plans for the next school year; she states the union has not been notified of any plans for the district.

Superintendent Hightower stated she and the new Emergency Manager, Ms. Joyce Parker, will begin scheduling Town Hall Meetings to inform parents, students and staff for next year.

**XVI. ADJOURNMENT**

Moved by Member Greer, and supported by Treasurer Williams to adjourn. Following proper procedure, President Holloway adjourned the meeting at 7:48 p.m.

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Alma L. Greer, Acting Secretary  
Board of Education

Minutes Adopted: \_\_\_\_\_