

SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK REGULAR MEETING OF THE BOARD OF EDUCATION

George Washington Carver Academy
14510 Second Avenue
Highland Park, Michigan 48203
Tuesday, December 08, 2015
7:00 p.m.

MINUTES

1. Call to Order

The Regular Meeting of the Board of Education of the School District of the City of Highland Park was called to order by Member Edwards at the George Washington Carver Academy, 14510 Second Avenue, Highland Park, Michigan 48203, Tuesday, December 08, 2015 at approximately 7:00 p.m.

Due to the absence of Vice President Williams, Secretary Wheeler relinquished her role as Secretary and appointed Member Edwards as the Acting Chair.

2. Roll Call

Present: Members: Morquet Ash-Shafii, Jamille Edwards, John Holloway, Cheryl Sanford, and Linda Wheeler

Absent Member: Soyini Williams

A quorum was present.

Also present was Dr. Donald Weatherspoon, Emergency Manager

3. Communications

Secretary Wheeler read the Open Board Seat Announcement (see attached)

4. Consent Agenda

None

5. Approval of the Board of Education Meeting Minutes

November 10, 2015 Closed Session Meeting

Suggested Motion

That the Board of Education approves the minutes of the November 10, 2015 Closed Session Meeting.

Moved by: Member Holloway

Supported by: Member Sanford

Motion: **Carried**

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6. Approval of the Board of Education Meeting Minutes

November 10, 2015 Regular Meeting Session

Suggested Motion

That the Board of Education approves the minutes of the November 10, 2015 Regular Meeting.

Moved by: Member Holloway Supported by: Secretary Wheeler

Motion: **Carried**

7. Committee Updates

None

8. Emergency Manager Updates

None

9. Board Member Comments

Secretary Wheeler invited everybody to the yearly Kwanza Celebration and asked for donations.

- Approve the Application/Interview/Appointment Process and Timeline

November 19, 2015

Announcement Posted

December 03, 2015

Board Members will be given board packet for Regular Meeting.

December 01, 2015

Deadline to submit letter of interest and resume'.
Candidates will be given application upon receipt of letters of interest and resume's.

December 03, 2015

Board Members will be given letters of interest and resume's.

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Interviews will be conducted at the Regular Meeting. Following discussion, the Board will select and recommend /not recommend the appointment of the new member using a question and ranking system. (Board President to determine question and ranking system).

If it is the Board's pleasure, a new member will be appointed.

Within 3 days,

After the appointment is made the Secretary of the Board must notify the school district election coordinator, in writing, of the name, address and office of the person who vacated the office as well as the person filling the office.

Within 10 business days

The newly appointed board member must file an acceptance of office and take the oath of office prescribed by law. A copy of the acceptance of office must also be forwarded to the school district election coordinator (Emergency Manager's office).

Suggested Motion

That the Board of Education approve the Application/Interview/Appointment/Process and Timeline for filling the unexpired term for a vacant office.

Moved by: Member Sanford

Supported by: Treasurer Holloway

Motion: **Carried**

A roll call vote was conducted.

Morquet Ash-Shafii	yes
Jamille Edwards	yes
John Holloway	yes
Cheryl Sanford	yes
Linda Wheeler	yes
Absent Member:	Soyini Williams

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- A. Interview and vote for a candidate to appoint to the Highland Park Board of Education to fill the vacancy created by the resignation of Ms. Glenda McDonald on November 10, 2015.

Note: Board President introduces candidate(s), begins the interview process, each member ask 1-2 questions, and votes to approve/disapprove the candidate(s) to be appointed by the Board of Education.

Secretary Wheeler asked Mr. Mahummad would he have the time to commit to being a board member?

Mr. Mahummad response: I will find the time. I am committed to being a member of this Board.

- B. Appointment of Highland Park Board of Education Member to fill the office of the unexpired term of Ms. Glenda McDonald.

Suggested Motion

That the Board of Education appoint **Khalid Muhammad** to fill the office of the unexpired term of Ms. Glenda McDonald.

Moved by: Member Sanford Supported by: Treasurer Holloway

Motion: **Carried**

A roll call vote was conducted.

Morquet Ash-Shafii yes

Jamille Edwards yes

John Holloway yes

Cheryl Sanford yes

Linda Wheeler yes

Absent Member: Soyini Williams

- C. Resolution appointing **Khalid Muhammad** to the Board of Education of the School District of the City of Highland Park

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Now, therefore, be it resolved by a majority vote of all the remaining members of the Board of Education of the School District of Highland Park the

APPOINTMENT OF THE BOARD MEMBER Khalid Muhammad TO THE SCHOOL DISTRICT OF THE CITY OF HIGHLAND PARK.

Whereas a vacancy has been caused on this board of education by reason of a resignation; and

Whereas this board of education has by law authority to fill a vacancy to fill the unexpired term thereof;

Khalid Muhammad hereby is appointed to serves as a member of the board of education of this school district for the unexpired term of Ms. Glenda McDonald ending December 31, 2018.

Be it further resolved that,

1. Within three days that secretary of the board must notify the school district election coordinator, in writing, of the name, address and office of the person who vacated the office as well as the person filling the office.
2. The newly appointed board member must file an acceptance of office (within ten business days after the appointment) and take the oath of office prescribed by law.
3. All resolutions and parts of resolutions, insofar as the same conflict with the provisions of this resolution, be and the same hereby are rescinded.

10. Public Commentary

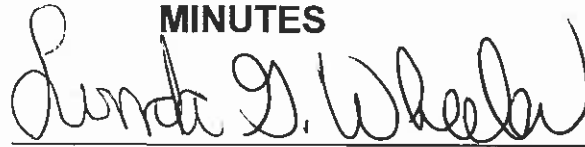
None

11. Adjournment

Moved by Treasurer Holloway and supported by Member Sanford to adjourn the Board of Education Meeting. Following proper procedure, Acting Chair Edwards adjourned the meeting at approximately 7:18 p.m.

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Linda Wheeler, Secretary of the School Board

Minutes Adopted : 01/26/16